

Murphys Sanitary District



MINUTES – Special Board Meeting
Friday, October 18, 2024
15 Ernest St Ste. A
Murphys, Ca 9524

CALL MEETING TO ORDER – 10:00 a.m.

PLEDGE OF ALLEGIANCE

1. Roll Call

Directors Present

Director Gonzales; Director Mellerá; Director Fontana; Director Miller & President McMath-Jue

Staff Present

K. Fillmore, Admin. Manager; D. Murphy, Operations Manager; & A. Milliken, Accounting Clerk

Public Present

J. Bissell, customer; Nick Rivera, Jamestown Sanitary; A. Dondero, Grant Writer

2. Agenda Changes – *Line Item 5b Adoption of Resolution 2024-09 Employee Handbook & Line Item 11 & 12, Closed Session removed as requested.*

3. Public Comment - *None*

4. Consent Agenda

- a) Regular Meeting Minutes-September 12, 2024
- b) Financial Reports-Ending September 30, 2024

Motion: Director Miller & Director Fontana motion to accept the Consent Agenda as presented; Regular Board Meeting Minutes September 12, 2024 and Financial Reports – Ending September 30, 2024:

Ayes: Directors Gonzales, Mellerá, Fontana, Miller & President McMath-Ju

Nays: None

Abstain: None

Absent: None

Motion Passes 5/0

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Joseph Fontana, Treasurer | Bruce Miller, Parliamentarian**

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5. New Business

- a) Grant Writing-Speaker Emily Dondero – *Information & Discussion Only*
- b) Adoption of Resolution 2024-09 Approving Employee Handbook – *Agenda Item Removed*

6. Unfinished Business

- a) Church Street Project- *Information only, multiple contractors attended pre-bid meeting on October 16th & walked project site; Bids due by 2:00 p.m. on November 6, 2024.*
- b) Rate Study – *Customer notices sent out, Rate Study Update to be available January 2025*

7. Committee Reports

- a) Finance Committee-Director Fontana
 - October 2024 Meeting Summaries
 - Investment Presentation -*Director Miller, Discussion*

Staff directed to schedule Finance Committee Meeting to discuss items: How much to invest & legal requirements; When to implement Investment plan as presented if approved; Pull current investment policy; contact Rate Study Consultant.

8. Staff Reports

- a) Administration Report – *Nothing to report*
- b) Operations Report – *Nothing to report*

9. Future Agenda Items/Director Comments

Staff directed to invite Rate Study Consultant, Catherine Hansford to a Regular Board Meeting to discuss Investment Policy Structure; Include MSD Investment Policy & CIP in the next Board Meeting Packet prior to meeting; Research Line of Credit; Bring back Investment & Finance Committee Tasks. Director Miller makes a strong suggestion to other Board Members to “State Facts” not “Assumptions” or “Assertions”

10. Next Regular Meeting November 14, 2024, 10:00 a.m.

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11. ADJOURN TO CLOSED SESSION – *Removed from Agenda*

Public Employee Performance Evaluation (Government Code Section 54957)

- Title: Operations Manager
- Title: Administration Manager

12. RETURN FROM CLOSED SESSION – *Removed from Agenda*

- Reportable Action in Closed Session

13. Adjournment - 12:14 p.m.

Respectfully;

Director Steve Gonzales, Vice President

Amy R Milliken, Clerk of the Board

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